# ANALYTICS EDGE WITH AI Powered by (1)

### MS-EXCEL

**Duration 4 Months** 

#### **Introduction to Advanced MS Excel:-**

Circular References error, Rectify Circular Reference, Formula Auditing, Structured Reference Solve The Real World Excel Problems with Functions:

#### **Mathematical Functions:**

Abs, Sum, Sumif, Sumifs, Count, Counta, Countif, Countifs, Countblank, Average, Averagea, Averageif, Averageifs, Subtotal, Aggregate, Rand, Randbetween, Roundup, Rounddown, Round, Sumproduct

#### If Formulas:

If, If with OR, If with AND, If with AND &OR, If with Countif, If With Sumif.

If with Trim, If with Concatenation, If with Left, Mid, Right.

If with Other formulas, Complex formulas writing in If.

Nested If (For Multiple Conditions), If condition used more than one time in the same formula.

Production Store Management template with the help of Nested If. (Example)

Nested if with left, Mid, Right

More If Formulas:

Nested if with Multiple Text Functions, TAX Calculation, Other Critical Lookup Formulas

Nested if with VLook-up And Hlookup.

Introduction to Name Manager: Name Ranges and Apply the Name Ranges on the combination of Cells.

#### **Date & Time Function:-**

Date, Day, Month, Year, Edate, Eomonth, Networkdays, Workday, Weeknum, Weekday, Hour, Minute, Second, Now, Today, Time

#### **Statistical Function & Other Functions:-**

Isna, Isblank, Iserr, Iseven, Isodd, Islogical, Isytext, Max, Min, Mid, Maxa, Maxifs, Median, Minifs, Mina, Var, Vara, Correl, Geomen, Rank, Percentile, Frequency.

Information Function: IsOdd, IsEven, IsError, IsNumber, IsText, IsBlank, IsRef, ISNA

Some Other Data Base Functions: Dsum, DCount, DAverage, DMax, Dmin

#### **Lookup & Reference Functions:-**

Discussion on Lookup Functions, Use of Lookup, Vlookup, Hlookup, Index, Indirect Match, Offset, Choose, Rows, Columns, Transpose.

Vlookup, Hlookup with Name Range And Match.

Find Data In Opposition by Index Match.

Vlookup, Hlookup with Multiple Functions, Vlookup, Hlookup with arrays.

#### Array With Multiple Formulas:

Array Formulas work and Use of the Array Formulas, Acceptance of Array Formulas in today's scenario.

Linking of Spread sheet with the help of Array

Array in Multiple formulas, Array with Lookup functions.

Array With Sumifs, Countifs, Sumproduct, Large Functions.

Text Functions & Data Validation:-

Char, Clean, Code, Concatenate, Find, Search, Substitute, Replace, Len, Right, Left, Mid, Lower, Upper,

Proper, Text, Trim, Value, Large, Small, Filters (Basic, Advanced, Conditional), Sort (Ascending,

Descending, Cell/ Font Color), Conditional Formatting, Data Validation, Group & Ungroup, Data split.

#### **Pivot Table and Pivot Charts with Slicer:**

Do the Multiple Field Setting in Pivot Table.

Pivot form Multiple Source of Data, Data Ranges, Name Range

Group Pivot Table Items, Multi-level Pivot Table, Calculated Field/Item Perform the % calculation on the basis of multiple fields, Using Slicer.

#### ♦ Advanced Chart Technique:-

How To Make Dynamic Charts, Bar Charts, Pie Charts, Scatter Chart, Line Chart, Column Chart, Speedometer Chart, Gantt Chart, Pareto Charts.

#### **♦** Advanced Dashboard:-

Preparation of Advanced Level of Charts: Gnatt Chart, Bubble Chart, Waterfall Chart, Use of Data Validation in Charting And Handle With Controls (Combo Box, Check Box, Spin Box, List Box and Option Box.)

Offset function, Combination Of Charts, Time Series Analysis, Visualizing Data.

Use of Formulas Like Offset, Match, Sumif, Sumifs and many more to prepare the Dashboards, Analysis With Trend On Chart.

Use of Sparkline to your Sheet, Working with 2axis and 3axis charts.

#### **♦** Data Collection Method With Data Quality:-

#### ◆ Collaboration & Security Like Share Your Workbook On Share Drive With Quality Analysis:-

Single/Multidimensional Analysis, Like Three Dimensional (3D) Tables, Sensitive Analysis Like Data Table, Manual What-If Analysis, Threshold Values.

Solve Real World Problem: Goal Seek, One-Variable Data Table, Two-Variable Data Table, Scenario Manager.

#### **♦** Report Development



#### **♦** SOL Overview

Relational database concepts, specific products

SQL syntax rules

Data definition, data manipulation, and data control statements

Getting acquainted with the course database and editor

#### **♦** SQL SELECT statements

Clauses

The SELECT clause: columns and aliases, where expressions, order by expressions how null Values behave

#### **♦** SQL Functions and Expressions

Eliminating duplicates with DISTINCT arithmetic expressions

Replacing null values

Numeric operations, including rounding

Date and time functions

Nested table expressions

Case logic

Other expressions in specific DBMS Products

#### **♦** SQL Updating

The INSERT, UPDATE and DELETE statements

Column constraints and defaults

Referential integrity constraints

#### **♦ SQL Joins**

Inner joins with original and SQL 92 syntax

Table aliases

Left, right and full outer joins, Inner joins

Self-joins

#### ♦ SQL Sub Queries and Unions

Intersection with IN, and, Between

Sub queries

Difference with IS NULL and IS NOT NULL sub queries

The purpose and usage of UNION and UNIONALL

#### ♦ SQL Summarization

The column functions MIN, MAX, AVG, SUM and COUNT, UPPER, LENGTH, LOWER The GROUP BY and HAVING clauses Grouping in a combination with joining

### **POWER BI**

Introduction to Power BI:- Power BI Component, Types of Reports in Real-time Usage, Power BI Tools and Implementation Plan Power BI Licensing and Excel Analytics.

#### **♦** Power BI Desktop Tool:

Report Visuals, Fields, Pages and Filters

Data and Relationship Option, PBI Canvas

Get Data from DAT Files, Excel Files, Access Files

PBIX and PBIT Files And Re-Using Reports

Data Import Options Designing Simple / Basics Reports in PBI

Visual Interactions in Power BI - Options Spotlight Options with Visuals, Real-time Use

Slicer Visual in Power BI and Data Filters

#### **♦** Hierarchies & Filters:

Grouping and Binning with Fields, Bin Size and Biz Limits (Max, Min) Creating Hierarchies. Drilldown, Drill Up Reports

Filters: Types and Usage in Real-time, Conditional Filters, Visual Filters, Page Filters, Report Filter Drill-thru Filters with Hierarchy Levels TOP N Filters – Usage Filtering at Category Level, Import and Direct Query with Power BI.

#### **♦** Power Bi Visuals:

Fields, Formats and Analytics Options

Table Visuals & Properties, Data Bar and Data Scaling Options

Divergent Colors and Data Labeling Matrix: Sub Totals, Grand Totals

Row Groups and Column Groups in Matrix

Slicer Visual - Properties, Alignment Single Select and All Options

Chart Reports - Common Properties Axis, Legend Types- Stacked Bar, Column, Line charts Clustered Bar, Column, Line Chart

#### **Power Bi Visuals with Different Types:**

Tree Map, Funnel and Gauge Reports, Map Reports

Single Row Card and Multi Row Cards

Callout Values in KPI Reports and Use, Indicator, Trend and Target Goals in KPIs

Using Buttons, Images in Power BI Canvas

Bookmarks in Power BI Desktop – Usage Using Bookmarks for Visual Filters

#### **Data Modeling with Power Query**

#### **Power Query Basic Operations:**

Power Query Usage & Operation Types, QUERY Concept, Properties, Validations

Power Query - Data Mash Up Operations

Basic Data Types, Literals and Values, Expressions

Primitives in M Language, Structured Data Values in Power Query

LIST, RECORD, TABLE, Connection Format Settings let, source, in statements in M Lang Functions,

Parameters in Power Query

**INVOKE Functions & Execution Results** 

Power BI Canvas: Edits, Applied Steps, Frowns, Query Header Row Formatting

#### **Power Query Usage:**

Power Query Transformations Categories

Query Combine & Merge Transformations, Join Options In Merge Transformation

Truncate, Replace, Split, Reduce Rows, Manage Columns, Hide / Show Columns Grouping,

#### Aggregations,

Column Formats

Transpose, Reverse Rows Transformations

Power Query - Row Count And Replace, Data Type Detection - Scenarios, Use

Data Type Conversions And Value Replace Fill Up And Fill Down, Pivot And Unpivot Transformations

Move, Filter And Converttolist() Split, Format, Merge, Extract, Parse, Date, TimeData Modeling with

#### DAX

#### **DAX Functions:**

DAX as library of Functions, Types, Variables, Operators Dax Formula With Excel, Limitations

DAX Architecture and Entity Sets

Rules OF DAX, Working Options, Syntax, Functions

ROW Context and Filter Context, DAX Structures and Syntax Options

Creating and Measuring with DAX Creating and Using Columns with DAX

#### **Advance DAX Functions:**

Data Modeling Options in DAX, Detecting & Adding Relations for DAX

Power BI DAX Functions - Types, Usage, Cheat Sheet

Power BI Reports - DAX Functionalities Calculated Columns, Aggregated Measures

Quick Measures in DAX - Auto validations, DAX Performance Date and Time & Text Functions,

Logical & Mathematical Functions

Data Modeling with DAX. Creating Roles

SELECTEDVALUE, FORMAT Functions RELATED, COUNTROWS CALCULATE, SUM, ALL

#### **Report Development**

# AI-POWERED ANALYTICS & INSIGHTS MASTERY

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#### Report Development

### **Python**

#### ◆ Introduction to Python Programming

Why do we need Python?
Program structure in Python

#### Execution steps

Interactive Shell Executable or script files. User Interface or IDE

#### ♦ Memory management and Garbage collections

Object creation and deletion
Object properties

#### ♦ Data Types and Operations

Numbers
Strings
List
Tuple
Dictionary
Other Core Types

#### ♦ Statements and Syntax in Python

Assignments, Expressions and prints
If tests and Syntax Rules
While and For Loops
Iterations and Comprehensions

#### File Operations

Opening a file Using Files Other File tools

#### ♦ Functions in Python

Function definition and call Function Scope Arguments Function Objects Anonymous Functions

#### ♦ Modules and Packages

Module Creations and Usage
Module Search Path
Module Vs. Script

Package Creation and Importing

#### **♦** Classes in Python

Classes and instances
Classes method calls

Inheritance and Compositions

Static and Class Methods

Bound and Unbound Methods

**Operator Overloading** 

Polymorphism

Default Exception Handler

Catching Exceptions

Raise an exception

#### **♦** Advanced Python Concepts

**Decorators** 

Generators Iterators

Co-routines

Introduction to Matplotlib

Numpy

Panda's

Data Connectivity with My SQL

### Tableau

#### Overview Dashboard, Sheets & Menu Items

Combined Axis Chart with Stacked Marks

Combined Axis Chart Constant Reference Line Creating and Using Sets

Creating an Interactive Dashboard

Creating A Histogram With Binned Measures

Creating a Local Data Connection Creating Groups and Hierarchies Creating Visual Groupings

**Custom Dates Data Filters Dual Axis Chart** 

Dynamic Bin Size

**Exploring Tableau** 

Filled Maps Filtering

Formatting Your View Geographic Mapping

Heat Map Highlight Table

Manipulating Strings And Data Type Conversion

**Motion Chart** Percent of Total

Running Total of Sales

Scatter Plot

Sharing Work Solution.ppt

**Sharing Work** 

showing gaps in data

Sorting Top N Filter

Totals and Aggregations

Tree Map **URL** Actions

Using a Logic Statement to Create a KPI

Using Date Calculations

Using Discrete and Continuous Dates

Using Logic Statements to Regroup Dimension Members

Variable Increase Amount Year Over Year Change

#### Tableau Advanced

Accounting for Nulls in a Blend Adding Dashboard Actions

Adding Navigation and Help to Dashboards

Aggregating Dimensions in Calculations

Background Images

Bar in Bar

Box and Whisker Plot

Building a Dashboard with Filters

Bullet Graph

Calculated Fields and Joins Calculations and Aggregations

Creating a Data Extract

Dual Axis Map

Dynamic Measure Selection with Parameters

Dynamic Reference Line

Exploring Effect of Primary Data Source Selection

Geocoding Addresses

Joining Tables

**Modifying Locations** 

Moving Average

Nested Top N with Context

Nested Top N with Rank Complex Nested Top N with Rank Simple

Pareto Chart

Point to Point Mapping

Profitability as Percent of Total

Review

Scope and Direction String Date Conversion Trend Lines with Forecast

Trend Lines with Small Multiples

Using a Calculated Field in a Blended View Using a Parameter to Filter across Sources

Using Rank Window Average

### **Statistics and Probability**

#### ♦ Introduction to Statistics

Types of Data: Qualitative vs Quantitative Assumptions of Scales of Measurement: Nominal, Ordinal, Interval, Ratio Multicollinearity Population vs Sample Residual Analys Descriptive vs Inferential Statistics R-squared & am

#### **♦** Descriptive Statistics

Measures of Central Tendency: Mean, Median, Mode Measure of Dispersion: Range, Variance, Standard Deviation IQR Data Visualization:

- Histograms
- Boxplots
- Bar Charts & Die Charts
- Scatter Plots

Shape of Distributions: Skewness & Distribut

#### ♦ Probability Concepts

Basic Probability Rules Conditional Probability Bayes' Theorem Independent and Dependent Events Permutations & Events

#### ♦ Probability Distributions

Discrete Distributions:

- Bernoulli
- Binomial
- Poisson

**Continuous Distributions:** 

- Uniform
- Normal (Gaussian)
- Exponential

Central Limit Theorem (CLT) Law of Large Numbers

#### ♦ Inferential Statistics

Sampling Methods Confidence Intervals Hypothesis Testing:

- Null & amp; Alternative Hypotheses
- Type I & amp; Type II Errors
- p-values
- t-tests (one-sample, two-sample)
- Z-tests
- Chi-square tests
- ANOVA (Analysis of Variance)

#### ♦ Correlation and Regression

Correlation Coefficient (Pearson, Spearman)
Simple Linear Regression
Multiple Linear Regression
Assumptions of Regression
Multicollinearity
Residual Analysis
R-squared & Common Regression
R-squared & Common Regressio

#### ♦ Exploratory Data Analysis (EDA)

Outlier Detection
Missing Data Treatment
Data Transformation (log, z-score, etc.)
Feature Scaling (Normalization & Standardization)

### ♦ Statistical Tools in Data Analysis Statistical Software:

- Excel
- Python (NumPy, pandas, SciPy, statsmodels Real-world Applications: A/B Testing, Forecasting, Quality control

### **Google Looker Studio**

#### ♦ Introduction to Looker Studio

What is Looker Studio?

Use cases in marketing, sales, finance, operations Differences between Looker Studio and Looker

#### Getting Started

Interface walkthrough

Understanding dashboards, reports, and data sources

Connecting to data sources: Google Analytics Google Ads, BigQuery

Google Aus, DigQuei

(basic), CSV upload

#### Data Sources and Fields

Dimensions vs. Metrics

Data types (text, number, date, geo)

Creating calculated fields

Data blending basics

Renaming and formatting fields

#### Building Basic Reports

Report themes and layout

Adding and configuring basic charts Tables Scorecads

Time series, Bar and pie charts

Applying filters and controls: Drop-down menus, Date

range selectors

Sorting and styling charts

#### ♦ Sharing and Collaboration

Sharing reports with view/edit access

Embedding reports on websites

PDF exports and scheduled email delivery

Version control and report management

#### **♦** Performance Optimization

Reducing data source load and latency Aggregation and sampling issues

Report caching and extract data sources

Using report-level filters vs. chart-level filters efficientl

#### ♦ Interactive Dashboards

Drill-downs and drill-through reports

Linked controls and filter interaction

Cross-chart filtering

Interactive storytelling and guided navigation

#### ♦ Real-World Projects and Use Cases

Marketing dashboard (Google Ads, Ga4, Search

Console Sales performance dashboard (CRM, Google Sheets)

Website traffic analysis

Financial KPIs dashboard

Campaign tracking dashboard

Building client-ready templates and reusable reports

#### Tools & amp; Skills Covered

Google Sheets

BigQuery (optional)

GA4, Google Ads

**UTM** tracking

Basic SQL (for advanced users)

Regex and CASE statements

#### Professional/Advanced Level

#### ♦ Advanced Data Modeling

Using BigQuery with Looker Studio

Blending multiple data sources

Using REGEXP, CASE, and other advanced calculated fields

Date functions and aggregations

Parameter controls for user input

#### **♦** Advanced Visualization

Bullet charts, gauge charts, geo maps

Creating custom visualizations via community visualizations

Conditional formatting and custom number formats

Heatmaps using pivot tables

**TIMINGS** 



7:00 am to 8:30 am | 8:30 am to 10:00 am | 10:00 am to 11:30 am 11:30 am to 1:00 pm | 1:30 pm to 3:00 pm | 3:00 pm to 4:30 pm 4:30 pm to 6:00 pm | 6:00 pm to 7:30 pm

CLASS SCHEDULE



MONDAY. WEDNESDAY. FRIDAY TUESDAY, THURSDAY, SATURDAY

**CERTIFICATIONS** 



MICROSOFT | TALLY | DIPLOMA | CERTIFICATE | NIELIT | MARG

**FEES STRUCTURE** 



**ADMISSION FEES** 

**INSTALLMENT** 

**EXAM FEES** 

**LUMPSUM FEES** 

Extra Benefits

ASSIGNMENTS | PERSONALITY DEVELOPMENT SEMINAR | DOUBT CLASSES | VOUCHERS | BILL BOOKS

INTERVIEW SESSION AND MOCK INTERVIEW

### **DELHI SCHOOL OF SKILL DEVELOPMENT** CONTACT DETAILS

H-17/253, Near Rohini West Metro Station Sec-7, Rohini Delhi-85

9212301072, 9811128610

**Our Branches** 

Green Park | Moti Nagar | Nangloi | Rohini | Tagore Garden

TRAINING & ASSESSMENT PARTNERS









